

Please return this signed form to the school office by January 30th, 2026. A Deposit of \$1,186.00 per student (to be offset against future Tuition & Fee Payments) is required to confirm enrollment.

Name(s) of student(s): _____

Tuition & Fees for the 2026/2027 Academic Year Per Student*

Tuition	\$13,600
Fees	<u>610</u>
Total***	\$14,210

* Does not include optional additional services including food (when offered), the after school program and/or special event tickets.

**The payment schedule below does not include the one time new student fee of \$750. It will be divided equally over the monthly installments. This fee is used to offset the initial costs associated with welcoming a new student to our community.

*** Inclusive of a \$1,186 per student non-refundable Deposit to secure a space for the student. Any Deposit paid will be offset against future Tuition & Fees.

**** Multiple child discounts will be applied. First child = full tuition. Second child = 15%. Third child = 20%. Fourth+ Child = 30%

*****Lump Sum Discount - If you choose to pay the full tuition and fees as a lump sum, there is a 2.5% discount.

Deposit, Tuition & Fee Payment Schedule

Payment Due Date	Payment Amount
January 30, 2026 (Deposit - Choose Option) Current Families Only	Option 1: One installment Jan 30 - \$1186 Option 2: Three installments Jan 30, March 1, & April 1 - \$395.33
New Families - Deposit due upon enrolment	\$1186
April 1, 2026	\$1184
May 1, 2026	\$1184
June 1, 2026	\$1184
July 1, 2026	\$1184
August 1, 2026	\$1184
September 1, 2026	\$1184
October 1, 2026	\$1184
November 1, 2026	\$1184
December 1, 2026	\$1184
January 1, 2027	\$1184
February 1, 2027	\$1184
Total Deposit, Tuition & Fees	\$14,210

Payments are due by cheque, debit, wire or electronic bank transfer on the Payment Due Date. Any payments not paid by the Payment Due Date will be subject to a 2.5% late fee and be automatically charged to the credit card on file. Tuition payments made by credit card will also be subject to a 2.5% admin fee.

Touchstone Academy is a not-for-profit, independent school, committed to providing an education, whether in-person or by other means, and requires certainty of funding when beginning an academic year to fulfill this commitment. Any non payment of Tuition or Fees or the withdrawal of a student have a significant “ripple effect” on the school’s operating budget, its ability to meet its contractual obligations to the teachers and staff and student-to-teacher ratios. For these reasons the following Tuition policy has been established.

All scheduled Tuition and other Fees due and owing must be paid in full prior to the student attending the first day of classes and must continue to be paid as scheduled for the student to continue attending classes.

In the case of student withdrawal from the school, written notice must be given to the school’s Principal. If a student withdraws from the school prior to September 1st of an academic year, the parents or guardians of the child forfeit payments due and payable and/or paid for that academic year up to and including the date of withdrawal. For example, if a student withdraws from the school on August 31st, the non-refundable amount would include the Deposit plus all Tuition due and payable and/or paid up to August 31st.

In the case of student withdrawal on or after September 1st, 100% of the full annual Tuition and Fees for the 2026/2027 academic year are considered immediately owing and are non-refundable. If the annual Tuition and Fees have been paid in a lump-sum prior to August 31st and a student withdraws on or prior to August 31st, the amount forfeited will be pro-rated up to and including the date of withdrawal according to the normal April to February Tuition and Fees payment schedule.

The Board of Directors reserves the right, at its sole discretion, to request a re-enrolment interview with any family. On occasion, the Board may also, at its sole discretion, ask a family to withdraw their child or children from Touchstone Academy.

I (we) have read and understood Touchstone’s Tuition and fee policies and am (are) confirming my (our) desire to enroll the child(ren) named above.

Parent or Legal Guardian signature _____ Date _____

Parent or Legal Guardian signature _____ Date _____

Payment

Credit Card information (in the event monthly payments are not received by the 1st calendar day of any month your credit card will be automatically charged for the amount owing plus late payment fees)

Name on Card _____ Card Number _____

Expiry Date _____ Card Holder signature _____

(must be later than the date of the last payment due)

Note: In order to confirm the ongoing validity of any credit card on file, the School may periodically check with the relevant credit card company.

Accepted by

_____ Date _____

Angela Morse, Principal